

The first document an AIMS audit asks for. You cannot scope an AIMS, run an impact assessment, or answer guardrail 9 without it. Row AI-008 is deliberate: shadow AI adopted without governance is the most common gap an assessor finds.

ID	AI SYSTEM	PURPOSE	BUILD OR BUY	MODEL / PROVIDER	DATA USED	AFFECTS PEOPLE?	RISK TIER	HUMAN OVERSIGHT	IMPACT ASSESSMENT	OWNER	REVIEW DUE
AI-001	Support triage assistant	Classifies and routes inbound support tickets	Buy (SaaS)	Third-party LLM API	Customer support tickets, account metadata	Indirect — affects response time only	Low	Agent reviews before reply	Completed 2026-04-12	Head of Support	2027-04-12
AI-002	Churn propensity model	Scores accounts for renewal likelihood	Build	In-house gradient boosting	Product usage telemetry, billing history	Indirect — drives commercial outreach	Low	CSM decides all outreach	Completed 2026-03-02	Head of Customer Success	2027-03-02
AI-003	Résumé screening assistant	Ranks applicants against role criteria	Buy (SaaS)	Vendor proprietary model	Applicant CVs, structured application data	YES — directly affects individuals	High	Recruiter reviews every rejection; no auto-reject	Completed 2026-05-30 bias tested quarterly	Head of People	2026-11-30
AI-004	In-product code suggestions	Suggests code completions to customers	Buy (embedded)	Third-party code model	Customer source code in context window	Indirect — customer developers	Medium	Developer accepts or rejects each suggestion	Completed 2026-02-18	VP Engineering	2027-02-18
AI-005	Marketing copy generation	Drafts campaign and website copy	Buy (SaaS)	Third-party LLM	Public marketing material, brand guidelines	No	Low	All output human-edited before publication	Screened out — low impact, documented	Marketing Lead	2027-06-01
AI-006	Anomaly detection on auth logs	Flags unusual sign-in behaviour	Build	In-house statistical model	Authentication logs, device metadata	Indirect — may trigger account lockout	Medium	Security analyst confirms before lockout	Completed 2026-01-22	Security Lead	2027-01-22
AI-007	Meeting transcription	Transcribes and summarises internal meetings	Buy (SaaS)	Third-party speech model	Meeting audio, participant names	Indirect — staff recorded	Medium	Consent captured; participants may opt out	Completed 2026-06-09	Chief of Staff	2027-06-09
AI-008	[SHADOW AI — discovered, not yet governed]	Team-adopted tool found during scoping	Buy (self-serve)	Unknown at discovery	Unknown at discovery	To be determined	Unassessed	None — brought into scope	Pending assignment	Immediate	

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